



Request for Quotes (RFQ)

For the Supply and Delivery of Tablet and Laptop Computers and Accessories.

Date: February 08, 2021.

Reference: CLSD/FF/BUILD/RFQ/001/2021

The African Centre for Leadership, Strategy and Development (Centre LSD) requests quotation for the supply and delivery of six (6) laptop computers as follows:

Specifications.

SN	Qty	Minimum specifications
1	6	Laptop Computers Size: 13.3" or 14" Brand: HP or Dell latitude Processor: 1.8GHz RAM: 8GB Hard Drive: 256 SSD OS: Windows 10 Processor: Core i3 or core i5.
2	4	Tablet Computers Brand: Samsung or Lenovo Size: 8" or 10" Processor: 1.5 to 2.5 RAM: 4 - 6GB ROM: 64 - 128GB OS: Android
3	6	Laptop bag Color: black or grey
4	6	Wireless Mouse Brand: Logitech or Microsoft
5	3	Kaspersky Internet Security 3 users

Quotations should be submitted on or before **11.59PM, February 12, 2021** to the address below:

African Centre for Leadership, Strategy and Development (Centre LSD).
Suite 27-28, Second Floor, Tolse Plaza,
4 Franca Afegbua Crescent, Off Samuel Jereton Mariere Road, Near Apo
Legislative Quarters Zone E Gate,
Before BestWay Luxury Suites, P.O.Box 20298,
Abuja, Nigeria.

Or by e-mail to info@centrelsd.org

General Terms and Conditions

1. It shall be your responsibility to ensure that your quotation reaches the address above on or before the deadline. Quotations that are received by Centre LSD after the deadline indicated above, for whatever reason, shall not be considered for evaluation.
2. Centre LSD shall take a reasonable time after delivery to inspect and either accept or reject the goods that did and did not conform to the specifications.
3. Payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods until after inspection.
4. The vendor warrants that no official of the Centre received or will be offered any direct or indirect benefit arising from this Contract or the award thereof by the Contractor. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.
5. Centre LSD complies with all tax policies and regulations, and therefore a 5% withholding tax will be deducted at source from the total cost of this service. The successful firm is therefore required to provide to Centre LSD his/her Tax Identification Number (TIN).

Please note that only shortlisted vendors will be contacted.